



Criminal History Form

Texas College Social Work Department

2404 North Grand Avenue • Tyler, TX 75702 • (903) 593-8311

Date: _____

Student Name: _____

I have been informed about the mandated state policy related to criminal history.

Required notification:

Notification to program enrollees and applicants must include:

1. The potential ineligibility of an individual who has been convicted of an offense for issuance of an occupational license on completion of the educational program;
2. The current guidelines issued by the applicable licensing authority (See, Texas Occupations Code, Sec. 53.025). In particular, the licensing authority's guidelines must state the reasons a particular crime is considered to relate to a particular license and any other criterion that affects the decisions of the licensing authority

A "licensing authority" is a state agency or political subdivision that issues an occupational license;

3. Any other state or local restriction or guideline used by the licensing authority to determine the eligibility of an individual who has been convicted of an offense for an occupational license issued by the licensing authority; and
4. The right of an individual to request a criminal history evaluation letter (See, Texas Occupations Code, Sec. 53.102).

An individual may request a licensing authority to issue a criminal history evaluation letter regarding the person's eligibility for a license issued by that authority if the person:

- I. is enrolled or planning to enroll in an educational program that prepares a person for an initial license or is planning to take an examination for an initial license; and
- II. Has reason to believe that the person is ineligible for the license due to a conviction or deferred adjudication for a felony or misdemeanor offense.

The request must state the basis for the person's potential ineligibility. For social work majors and those interested in social work should visit this site for more information on criminal history evaluation for social workers.

Criminal History Evaluation in Texas

The purpose of the criminal history evaluation is to establish procedures to evaluate, upon request, the criminal history of potential applicants to determine if they are ineligible to hold a license for health professions that include social workers.

In accordance with Occupations Code, §53.102, as required by House Bill 963, the board is required, if requested in writing and accompanied by a \$50 fee, to perform licensure evaluations for prospective applicants who have a criminal history. This process requires that an individual who has a criminal history present all related information to the board, board staff, or appropriate board committee in order to obtain a written predetermination of whether the existing criminal history would bar the individual from becoming licensed, if all other minimum requirements are met in the future and there has been no subsequent changes related to criminal history or fitness for licensure. More information can be obtained at this website

http://www.dshs.state.tx.us/plc_cheval.shtm

Please sign indicating you have read and has been informed of this policy.

Student: _____ Date: _____

Faculty/Staff: _____ Date: _____