## **Summer Registration Process**

## There are 4 Steps for Registration:

- 1. Select your classes and complete the **Registration Form**.
- 2. Complete your <u>Summer Financial Aid Application</u> for each term you will be attending. Watch for an email of your summer award letter. Review and email <u>financialaid@texascollege.edu</u> to accept the aid;
- 3. Complete the <u>Registration Agreement Form</u> and the <u>Student Authorization Form</u>. Once the Business Office bills your account, you will receive an email confirming the Registration process has been completed; and
- 4. Complete the **Housing Request Form** (if needed for on-campus housing).

If you need assistance from your *Division Chairperson*, see their contact information below:

Business & Social Science Dr. Ali: (903) 312-8426; <a href="mailto:hali@texascollege.edu">hali@texascollege.edu</a>
General Studies & Humanities, Dr. Crystal Locke: (903) 312-8606; <a href="mailto:clocke@texascollege.edu">clocke@texascollege.edu</a>
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Natural & Computational Sciences, Ms. Linda Johnson: (903) 316-3197;
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